University Policy 4090

University Course Numbering

Effective Date

July 1978

Last Revision Date

July 2010

Responsible Party

Office of the Registrar, (208) 426-4249

Scope and Audience

This policy applies to all University courses

1. Policy Purpose

To provide a course numbering system.

2. Responsibilities and Procedures

2.1 Course Numbering System

Courses are numbered on the basis of the following:

- 000-099 Non-credit courses
- 100-199 Freshman level courses
- 200-299 Sophomore level courses
• 300-499 Upper-division level courses

• 500 -above Graduate level courses

2.2 Upper Division Level Courses may Carry Graduate Credit

Upper-division level courses numbered at the 300 or 400 levels may be given ‘G’ designation to carry graduate credit. The department or school concerned will have the right to limit the number of ‘G’ credits which can count toward any master’s degree or certificate for which it has responsibility and in no case can more than one-third of the credits in a degree or certificate program be in courses at the 300 and 400 level. No course numbered below 500 carries graduate credit unless the letter ‘G’ is affixed. Graduate students enrolled in ‘G’ courses will be required to do extra work in order to receive graduate credit for the courses.

Revision History

January 1994; July 1995; July 2010