Boise State University
Service-Learning Field Trip/Informed Consent Form
From BSU Office of Risk Management, 2005

Student: sign form and give to instructor to keep.

Every student participating in a college-sponsored trip must read and sign this consent form prior to the departure of a field trip or the beginning of an event. In addition, students who are younger than 18 years of age must have the signature of a parent or guardian.

Service-Learning Field Trip/Event(s): __________________________________________________
Scheduled Date(s): __________________________________________________________________
Class:_____________________________________

I, the undersigned, have enrolled and tend to participate in the Boise State University sponsored field trip/event identified above. I acknowledge that I have read the course/program outline and voluntarily accept all risks associated with the activities. I have also read the “general Field Trip/Event Expectations” and agree to abide by the indicated directives. I agree to hold Boise State University and all its officers, agents, and employees free from liability in the event I suffer personal property injury or damage as a result of participating in the field trip/event, due to my negligence.

I further agree that I am solely responsible for my own equipment, personal property and effects during the course of the field trip/event. I agree that all parties above whom I have hereby held free from liability are only responsible for the general supervision of the logistical/educational aspects necessary to provide a safe and successful field trip/event and that they cannot and do not guarantee my personal safety.

I further agree that if I drive my own motor vehicle for transportation to, during or from the program site, I am responsible for my own acts and for the safety and security of my own vehicle. I accept full responsibility for the liability of myself and my passengers, and I understand that if I am a passenger in such a private vehicle, Boise State University and its personnel are not in any way responsible for the safety of such transportation and that Boise State University insurance does not cover any damage or injury suffered in the course of traveling in such a vehicle.

I have notified the supervising instructor/staff member of any existing medical condition or medication which could affect my ability to fully participate in this field trip/event. In the event that any medical attention is needed, I authorize the leader(s) of the field trip/event or any qualified individual to administer the first aid necessary to maintain health until a physician may be reached or other medical assistance obtained. I further authorize any physician to administer such medical or surgical treatment diagnosed as necessary.

By my signature below, I hereby agree to and fully understand all of the above issues/conditions and do accept full responsible as outlined above.

Student Name (please print): __________________________________________________
Student Signature: ________________________ Date: ______________

Parent/Guardian Signature: ________________________ Date: ______________
(If participant is younger than 18 years of age)

Name of Emergency Contact: ________________________ Date: ______________

Relationship to Student: ________________________ Date: ______________

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General Field Trip/Event Expectations

Boise State University sponsors field trips and special events for students as a means of providing a comprehensive and diverse learning environment. Field trip/event participants and leaders are expected to conduct themselves in a professional and positive manner as representatives of Boise State University.

The following guidelines are highlighted:

1. Anyone with a history of medical problems should consult with their physician prior to the filed trip/event to be sure that they are in condition to make the trip or participate in the event. Any student with a medical problem and/or under the care of a physician may be required to provide a medical release prior to the field trip/event.

2. Any prescription medications required should be in the original container clearly indicating the patient and medication information. Be sure to take sufficient quantity for the duration of the field trip or event participation. A physician may be required to provide a medical release prior to the field trip/event if the prescription medication has the potential to impact field trip/event participation.

3. No drugs or alcohol permitted on the field trip/event. Possession, use, sale, distribution, and/or transportation of alcohol, any controlled substance, illegal drugs, or drug paraphernalia is prohibited conduct.

4. No firearms, explosives, (including fireworks), or other weapons are permitted on the field trip/event. Transportation, storage, possession or use of these items is prohibited conduct.

5. Sexual harassment, sexual misconduct, lewd or indecent behavior, or sexual assault is prohibited conduct.

6. Physical abuse, threats, intimidation, harassment, coercion and/or conduct which threatens or endangers the health or safety of any person is prohibited conduct.

7. Interfering with normal university activities including studying, teaching, research and recreation is prohibited conduct.

8. No student is permitted to drive a school vehicle unless authorized by the instructor or appropriate university official. A copy of a valid driver’s license must be attached to the travel request form for each driver. In the event that rental vehicles are used, all drivers must meet the requirements of the agency providing the vehicle(s).

9. Every student is responsible for making appropriate travel arrangements prior to and after the field trip/event.

10. Failure to comply with instructor directives, engaging in prohibited conduct or violation of any laws may result in disciplinary and/or legal action. Students may be discharged from the field trip/event and be responsible for transportation home under these circumstances.