2019-2020
CONCURRENT ENROLLMENT
OPPORTUNITIES FOR HIGH SCHOOL STUDENTS TO EARN UNIVERSITY CREDIT
PROGRAM INFORMATION
FOR STUDENTS AND PARENTS

BOISE STATE UNIVERSITY
CONCURRENT ENROLLMENT
CONCURRENT ENROLLMENT PROGRAM

The focus of the Boise State University Concurrent Enrollment Program is to provide students with rigorous college level academic courses taught by highly qualified high school instructors, all in a familiar high school environment. Through the Concurrent Enrollment program, high school students can earn Boise State University and high school credit simultaneously for collegiate-level courses offered at their high school. Credits are transferable to most other accredited colleges and universities across the United States. Concurrent Enrollment instructors use Boise State curriculum, books and grading scales. This academic alignment helps create a true university educational experience.

By taking advantage of concurrent enrollment, Idaho students will gain access to university courses, build confidence in their academic ability to do university coursework and gain an early start on their college degree while still in high school.

ELIGIBILITY
- Have a minimum cumulative GPA of 2.7; a 3.0 is recommended.
- Have the approval of a parent or guardian (if under 18)

STUDENT BENEFITS
- Experience the rigor and intellectual challenge of college while in high school.
- Get a head start on a college degree!
- Pay the Concurrent Enrollment rate of $75 per credit, instead of the on-campus rate of $367 per credit.
- Receive a letter grade on an official Boise State transcript.
- Access the Albertsons Library for research. Visit library.boisestate.edu
- Get a Boise State student ID card for $25. Visit boisestate.edu/infodesk
- Access the Boise State Writing Center for help with written work. Visit writingcenter.boisestate.edu
- Access free tutorial services. Visit: boisestate.edu/aasc/academicsupportservices
- Receive an email account and access to myBoiseState.
- Receive discounts for campus events, lectures and the Game Center with your Boise State ID.

ADVISING
As a Concurrent Enrollment student, we want to ensure you have the most accurate information on your courses, credits and how your enrollment affects your future postsecondary plans. Boise State offers advising to all students and parents on many topics, including: how to choose concurrent enrollment courses, details on the registration and state funding processes, transferability of credits and how concurrent enrollment courses will apply to a college degree.

The Concurrent Enrollment team provides individual advising sessions upon request. Call 208-426-3750 or email concurrentenrollment@boisestate.edu to schedule an advising session with us.

THE DIFFERENCE BETWEEN THE CONCURRENT ENROLLMENT PROGRAM (CEP) AND ADVANCED PLACEMENT (AP)
- Both offer challenging college-level course curriculum to high school students.
- Both are taught by qualified and approved high school instructors.
- Both offer potential for students to receive college recognition, including credit, placement or advanced standing.
- CEP students earn a letter grade and credit on a college transcript based on course performance with access to college resources.
- Credit for AP courses is granted based on a score on the AP exam. College course equivalencies are based on test score and will vary by college.
- Each has an associated cost. Concurrent Enrollment courses are $75 per credit. AP exams are $92.

To find AP course equivalencies for Boise State, visit boisestate.edu/registrar/transfers/prior-learning-credit
OVERVIEW OF DUAL CREDIT FOR COURSES OFFERED AT YOUR HIGH SCHOOL

INSTRUCTION
Boise State reviews and approves course content and instructor credentials to ensure university equivalency. High school instructors teach Boise State courses at the high school.

COURSE REGISTRATION
Students register for Boise State Concurrent Enrollment courses online at boisestate.dualenroll.com. Detailed instructions on how to set up an account and register for concurrent enrollment course(s) are provided on the following page.

REGISTRATION DEADLINES
Students are strongly encouraged to submit registrations early. Registration deadlines:
- Friday, September 27, 2019 for fall and year-long courses.
- Friday, February 21, 2020 for spring courses.

COURSE FEES AND FUNDING
The cost is $75 per credit. There is no additional application fee. For students attending public schools, the Idaho State Department of Education will cover the cost of dual credit courses through the Fast Forward program. To take advantage of this funding opportunity, students must complete course registration with Boise State and also apply for funding through the Idaho State Department of Education’s Advanced Opportunities web portal. Be sure to work closely with your high school counselor to learn more about Fast Forward.

UNIVERSITY CREDITS
You will earn Boise State University and high school credit simultaneously for collegiate-level courses offered at your high school. Concurrent enrollment credits are transferable to all Idaho colleges and universities and most out-of-state institutions. Credits may transfer as major, general education or elective credits and will vary by college. It is your responsibility to consult with the college of your choice regarding transferability of credits earned. Helpful websites about course transferability can be found at: www.collegetransfer.net and www.coursetransfer.idaho.gov.

GRADES AND TRANSCRIPTS
Courses are graded A+ to F or Pass/Fail. The course grade will be recorded on an official Boise State transcript. You can request and pay for official transcripts through your myBoiseState account. Due to university grading standards your Boise State grade may differ from that on your high school transcript. Check your myBoiseState student account to ensure grades are posted before ordering your transcript. For more information and detailed instructions on how to request transcripts, go to boisestate.edu/registrar/transcripts/.

DROP A COURSE
To drop a course, you must contact a Concurrent Enrollment staff member. Please email your name, Boise State ID number, school, instructor, name of the course and the reason you are dropping. Requests made after the drop deadline will result in a “W” on your official Boise State transcript and will have an impact on future Fast Forward funding. Refunds are not available after the drop deadline. Please note that once grades are submitted, we are unable to drop students from concurrent enrollment courses. For questions, please call (208) 426-3750.

Drop Deadlines:
- Friday, October 25, 2019 for fall semester and year-long courses
- Friday, March 20, 2020 for spring semester courses
FOR RETURNING STUDENTS

If you have previously completed a Concurrent Enrollment application, follow the steps below to register for your concurrent enrollment course(s).

- Go to boisestate.dualenroll.com.
- Log in with your DualEnroll.com login and password.

- Go to the course registration page. **You will need to register for EACH Boise State course you plan to take.**
  - Find the course you plan to take in the list of available courses (e.g., ENGL 101) and click on the course title.
  - Select the section offered by your instructor and click “Register.”
  - You will be directed to your “Status” page. Enter your cumulative GPA. **Note: Be sure to enter your GPA. Your registration will not be processed without it.**

- If you are under 18, make sure your parent/guardian completes the consent form. If you selected to print and mail or scan the consent form, click the link under “next steps” to access the form.
- Check your email for confirmation that your registration is complete. Processing may take up to two business days.

FOR NEW STUDENTS

- Go to boisestate.dualenroll.com.
- Click on “Go to new student registration.” Complete the registration form to create your login and set up your DualEnroll.com account.

- Click the “Register” button at the bottom of the form and check your email/text for instructions about confirming your account. A second notification will confirm the account activation.
- Log in to your new account and complete steps 1-4 in the Status section of the online application form.
  - Step 1: Personal information.
  - Step 2: Release of information.
  - Step 3: Student terms and consent.
  - Step 4: Parent/Guardian consent (if under 18).
- Next, you will register for your course(s). **You will need to register for EACH Boise State course you plan to take.**
  - Find the course you plan to take in the list of available courses (e.g., ENGL 101) and click on the course title.
  - Select the section offered by your instructor and click “Register.”
  - You will be directed to your application “Status” page. Enter your cumulative GPA. **Note: Be sure to enter your GPA. Your registration will not be processed without it.**

- If you are under 18, make sure your parent/guardian completes the consent form. If you selected to print and mail or scan the consent form, click the link under “next steps” to access the form.
- Check your email for confirmation that your registration is complete. Processing may take up to two business days.
HOW TO PAY

FAST FORWARD

Students attending Idaho public schools have access to $4,125 in state funding to pay for dual credit/concurrent enrollment courses. To take advantage of this funding opportunity, students must complete course registration with Boise State and apply for funding through the Idaho State Department of Education’s Advanced Opportunities web portal.

Once a student applies for funding and is approved by his or her high school counselor, Fast Forward will cover the cost of taking dual credit courses. Boise State will work with your school district to apply funding to your myBoiseState account. Please be aware, Fast Forward funds are applied to your Boise State account several months after course registration. It is important that you continue to monitor your myBoiseState account to ensure funds have properly applied. Failing a course or dropping a course past the deadline will impact your future eligibility for this funding.

For more information about the Fast Forward program, contact your high school counselor.

You may also find more information about Fast Forward funding by visiting the Idaho State Department of Education’s Advanced Opportunities web page at [www.sde.idaho.gov/student-engagement/advanced-ops](http://www.sde.idaho.gov/student-engagement/advanced-ops) or by contacting Boise State Concurrent Enrollment at [boisestate.edu/concurrentenrollment](http://boisestate.edu/concurrentenrollment) or (208) 426-3750.

OTHER PAYMENT OPTIONS

If you do not qualify for Fast Forward, please see payment options below. Concurrent Enrollment course fees are $75 per credit.

- Check or Money Order – Please make payable to Boise State University, write the student’s name, Boise State I.D. number and high school on the memo line and submit to Concurrent Enrollment, 220 E. Parkcenter Blvd., Boise, ID, 83706-3940. Cash is not accepted.

- Electronic Check/Credit/Debit Card – You can also pay fees through your myBoiseState account. Log on to your myBoiseState account. Select “Student Center,” Navigate to the Finance Section in Student Center, select “Make a payment,” and follow the instructions. A convenience fee of 2.75% (minimum $3) will be added to all credit or debit card payments. There is no fee for an electronic check.

NOTE: Concurrent Enrollment Program students do not qualify for federal financial aid. Federal aid is designated for students who have earned a high school diploma or equivalent.

OFFICIAL TRANSCRIPTS

A transcript bearing the grade(s) from your Boise State Concurrent Enrollment courses(s) can be sent to the school of your choice. There is a $10 fee for this service. Classes are graded A+ to F, and Pass/Fail. Please verify your grades have been posted on your myBoiseState account before requesting an official transcript. Unofficial transcripts may be printed from your myBoiseState student center any time.

Fall 2019 grades will be posted by Friday, January 24, 2020. Year-long and spring 2020 grades will be posted by Friday, June 5, 2020.

Students with myBoiseState access may order and pay for official transcripts online. Students will need to log into their myBoiseState account, select “Student Center,” click on “Academic Records,” and then select “Official Transcript.”

Students without myBoiseState access can go to the National Student Clearinghouse ([https://studentclearinghouse.org](http://studentclearinghouse.org)) to place an order online by selecting Boise State from the drop-down menu. Credit and debit cards are the only accepted form of payment through this site.
Your myBoiseState student account is central to your success at Boise State. Through myBoiseState, you can verify accurate enrollment in your courses, pay fees, access your BroncoMail email account, order transcripts and more. Once your application has been processed, you will receive an email containing your Boise State ID number and username. You will need these two items to set up and access myBoiseState and to set up your Boise State email account. New students will also receive this information by mail in an admissions letter from the Boise State Admissions Office.

CREATE A PASSWORD AND SET UP YOUR MYBOISESTATE ACCOUNT

Go to my.boisestate.edu.
1. Click “Reset/Create Password” under the Sign in box.
2. Follow the instructions to set up your account.
3. You can now access your student information from the myBoiseState home page by clicking the orange “SIGN IN” button.

Forgot your password? Follow the steps above to reset your password and access your myBoiseState account.

Forgot your username and/or student ID? If you are a continuing student and do not remember your username and Boise State ID number, contact the Concurrent Enrollment office or ask your concurrent enrollment instructor.

If you have any problems logging on to your my.boisestate.edu or BroncoMail accounts, contact the Help Desk by phone at (208) 426-HELP (4357) or email at helpdesk@boisestate.edu
Applying to Boise State is easier than ever for Idaho students. You can select Boise State on the Apply Idaho application at nextsteps.idaho.gov and get ready to begin your adventure.

Start your application at nextsteps.idaho.gov.
Boise State University’s Concurrent Enrollment Program is accredited by the National Alliance for Concurrent Enrollment Partnerships (NACEP).

NACEP works to ensure that college courses offered in high schools are as rigorous as courses offered on the college campus. [www.NACEP.org](http://www.NACEP.org)

220 E. Parkcenter Blvd., Boise, ID 83706
phone: (208) 426-3750 or (208) 426-1709
email: concurrentenrollment@boisestate.edu
web: boisestate.edu/concurrentenrollment/

For news, events, and photos, follow us on Facebook!
Search for Boise State Concurrent Enrollment

STAFF AND LOCATION

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